



DEPARTMENT OF ENERGY STRIPES

June 22, 2007

The STRIPES Communiqué is one of the many ways you will receive information and progress updates about the STRIPES Project. If you did not receive this communiqué via e-mail and would like to be added to the STRIPES mailing list, send an e-mail to STRIPES@hq.doe.gov with the word “subscribe” in the subject line.

Message from the STRIPES Federal Project Director

The following is an open letter from Douglas Baptist, the STRIPES Federal Project Director, to the DOE Procurement Community.

As we enter the fourth quarter of our fiscal year, the acquisition community will be focusing on completing the typical year-end rush. The same is true for the STRIPES Project Team (the “Team”) with the Configuration Phase drawing to a close and the User Acceptance Testing Phase being initiated. It’s an appropriate time to take a look at what’s been accomplished as well as what needs to be done prior to deployment – especially since DOE’s request to include Financial Assistance in STRIPES has been approved!

During the Configuration Phase, the Team has been involved in making hundreds of decisions that will affect the manner in which STRIPES operates. This process began with the configuration workshops in March and has continued through today.

One significant example is the decision on how procurement requests and award instruments will be numbered in order to integrate STRIPES with other DOE systems, leverage its automatic document numbering capability, and ensure there is no duplicate numbering. As a result the business instrument numbering scheme will change to DE-xx1234567 for new award instruments where “xx” would indicate the initiating program office, e.g., EM, RW, SC. Existing instrument numbers are not affected and will be used throughout the remainder of the instrument’s life.

Another area of big change is in the area of clauses. In conjunction with the Office of Procurement and Assistance Policy, the Team has developed standard non-regulatory (sometimes called “local clauses”) for use DOE-wide. The draft clauses will undergo external review in the near future and be incorporated into STRIPES prior to User Acceptance Testing.

Given all of the impending potential changes, you may wonder what you can do to prepare. In order to assist you in this effort, the Team has developed the first two of a series of ten STRIPES simulations and recently disseminated them via CD to your organization. By completing the simulations, you will obtain an



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understanding of STRIPES and how it is configured. Going forward we plan on making the simulations available via the Internet for easier access.

In addition to completing the simulations, those persons with contract administration responsibilities should compare each contract's financial information with that reflected in STARS. During the intense integration work, it has become apparent that the integration with STARS is dependent upon establishing a good foundation – a foundation of common, accurate information. Without ensuring this is in place, contract awards could be delayed causing frustration for all those involved. Therefore, I urge you to utilize the Integrated Data Warehouse (IDW) to compare this information and take steps **today** to correct any discrepancies.

Lastly, sometime after the beginning of the next fiscal year, you will be asked to assist in the reconstruction effort. Although the process is not completely defined at this time, you should be aware that each contract specialist and contracting officer will be involved in entering and/or reviewing approximately 25 items of critical information for each assigned contract. Therefore, please be looking for this information to come your way in the next month, so you can ensure all of the information you need will be readily available.

Fiscal Year 2008 will be a busy year with our transition to STRIPES. I look forward to working with each of you to make the launch of STRIPES a success.

Doug

Policy Corner



The June meeting of the Procurement Policy Advisory Group included a briefing on STRIPES. During the meeting, they announced key STRIPES dates to be aware of, which include:

- July 6, which will mark the end of the Configuration Period
- January 2008, which will mark the start of the STRIPES Roll-out.

Local clause progress continues at a steady pace. The B Clauses will be ready for configuration by the end of June. Local clause sets C-G have been turned over for

configuration. The H, L and M clauses will be worked on throughout the month of July.

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